

**HOXNE PARISH COUNCIL**  
**Minutes of meeting held at Hoxne Playingfield Pavilion on**  
**Thursday 5 June 2024 at 19.30 hours**

**Present:**

Cllrs Paul Ellis, Angus Herron, Richard Kruszewski, Jason Middleton, Marie Lagerberg, Bryn Lerwill, and Chris Parkin. Also in attendance Sarah Foote, Parish Clerk.

**1. Apologies**

Apologies were received and accepted from Cllr Garnham. It was noted that Mr P Potter and Mrs M Potter had both resigned from the Council. Apologies were also noted from District Councillor Hicks.

**2. Declarations of Interests**

**3. Public Forum**

There were no members of the public present.

**4.** The minutes of the meeting held on 1 May 2024 were approved and signed by the chairman.

**5.** Matters arising from minutes of 1 May 2024:

Investigation from Storm Babet - the County Council had now been in touch and set a date for an evidence gathering meeting. The Parish Council would manage the organisation of this meeting which the County Council had set the maximum number of attendees for. It was agreed to approach residents in key areas of the village and ask for them to appoint, between themselves representation for their area of the village. It was noted that this was not a public meeting and the Parish Council's representation would be limited to three councillors.

Telegraph Pole in Low Street – correspondence with the District Council's Planning Enforcement Officer had reached resulted in communication to the Parish Council to confirm the newly erected pole was permitted development although in a conservation area. Councillors expressed disappointment at this decision and also to the fact that the Parish Council received no prior notification of this installation.

**6. Highways**

a. Further site assessments had been carried out including the current provision of signage; road markings speed signs and other road signage. This work is part of the report which will be submitted to Suffolk Highways to support a formal application for speed limit changes. Collision data mapping had been requested under the FOI. The primary school had been engaged in the consultation and were also reminding parents and carers to park with greater diligence around the school. Various comments had been received in response to the ongoing consultation with residents. Work still to be undertaken included; The Depperhaugh corner - the 2019 report had been noted that there would be no speed limit change there but signage could possibly be increased), Suffolk Highways to be asked how the Green Street build out could be improved, a meeting with Cranswick (Town Farm) and a councillor to engage with church users about access issues to and from the church either on foot or by vehicle.

b. It was noted Eye Experimental Traffic Regulation Order had been ended and the data

**7. Asset Management**

a. Low Street Shelter – a parishioner had reported that a possible contractor had been found.

b. Construction of memorial seat on Low Street Green – deferred to next meeting until Cllr Garnham present.

c. Land bequest – to be considered in confidential session.

**8. Finance and Governance**

a. The Internal Audit Report for year ending 31 March 2024 was noted and there were no matters arising.

b. The Accounts for the year ending 31 March 2024 were accepted.

c. Section One (Annual Governance Statement) and Section Two (Accounting Statement) and of the Local Councils' Annual Governance and Accountability Return for year ending 31 March 2024 were considered and accepted by the council.

d. The period of exercise of public rights was noted and the clerk would duly publish the required notices and information.

e. The current financial position was reported as £26,936

f. It was agreed to make the following payments:

Amount	Payee	Details	Power
£397.40	Sarah Foote	Clerk's salary June 2024	LGA 1972 s112
£402.48	HMRC	PAYE	LGA 1972 s112
£15.75	Sarah Foote	Clerk's expenses June 2024	LGA 1972 s111
£80.00	C Leader	Community Orchard grass cutting	LGA 1972 s111
£18.90	B Lerwill	Reimbursement of printing expenses	LGA 1972 s111
£180.00	Langton Brook	NDP Consultancy	Localism Act 2011

Signed ..... *Chris Parkin* ..... Date ..... 1.8.24 .....

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**9. Communication**

- a. Social media provision for the Parish Council – it was noted that councillors were able to engage on community facebook pages in their personal capacity but should not speak on behalf of the Parish Council without prior council approval of the statement to be made.
- b. .gov.uk email addresses for Councillors – it was agreed to delay progressing with the dedicated .gov email addresses for individual councillors until there was a legal requirement to do so.

**10. Correspondence**

The following correspondence was noted:

Received	From	Subject
20.05.24	Mid Suffolk District Council	Joint Local Plan Draft Supplementary Planning Documents Consultation
<i>It was agreed to ask the District Councillor the position on any 'call for sites' now that the NDP had been adopted.</i>		
24.05.24	Parishioner	Objections to Hoxne Neighbourhood Development Plan
<i>It was noted the Parish Council had already provided a detailed response to questions raised and that the Parish Council, given that the plan had been adopted at referendum, considered the matter closed.</i>		
24.05.24	Mid Suffolk District Council	Supplementary Planning Documents Consultation
28.05.24	Mid Suffolk District Council	Draft response to Norwich to Tilbury NSIP Consultation
28.05.24	Parishioner	Speed limit changes
29.05.24	Mid Suffolk District Council	Babergh and Mid Suffolk District Councils Gypsy and Traveller and Travelling Showpeople Call for Sites 2024
29.05.24	Mid Suffolk District Council	Town and Parish Council update

**11. Urgent matters and matters for information**

Post Office Stores - Cllr Middleton reported matters relating to the community ownership fund and how applications had not opened due to the forthcoming parliamentary election.

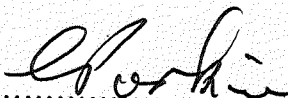
**12. Date of next meeting** – was noted as Thursday 11 July 2024 (not as previously advertised and due to the UK Parliamentary General Election) at Hoxne Playingfield Pavilion.

**13.** Pursuant to the Public Bodies Admissions to Meetings Act 1960 to meeting will be closed to the public and press to discuss confidential items as listed at item 7C.

In relation of a bequest of land to the Parish Council, the bequestor had asked for confirmation of the Parish Council's suggested uses for the land. These were confirmed as; grazing rights with any income being used by the Parish Council for maintenance of the land, allotments, local Scout camps and 'forest schools' by the primary school.

**Meeting closed 21.10**

Signed .....



Date .....

1.8.24