

**HOXNE PARISH COUNCIL**  
**Minutes of Meeting held at Hoxne Playingfield Pavilion on**  
**Thursday 3 October 2024 at 19.30 hours**

**Present:**

Cllrs Caroline Abbott, Paul Ellis, Angus Herron, Marie Lagerberg, Jason Middleton, Richard Kruszewski, Bryn Lerwill, and Chris Parkin. Also in attendance Sarah Foote, Parish Clerk.

**1. Apologies**

Apologies were received and accepted from Cllr Garnham

**2. Declarations of Interests**

Cllr Ellis declared an interest in items relating to the Playingfield and Cllr Middleton declared he was a member of Hoxne Community Stores Ltd.

It was noted all members had an interest, as parishioners, in the agenda items relating to the Post Office Stores.

**3. Public Forum**

Three members of the public were in attendance.

Cllr Matthew Hicks provided a district council report which detailed bin collections moving to a three weekly cycle and to include collection of food waste, glass and cardboard from 2026 and details of the Solar Together scheme for double glazing and solar panels for which listed buildings and out buildings in the curtilage of a listed building would be included.

For the County Council, Cllr Hicks report on the deadline for primary school admissions (31 October).

4. The minutes of the meeting held on 5 September 2024 were approved and signed by the chairman.

5. Matters arising from minutes of 5 September 2024 – none.

6. **Vacancies on the Parish Council** – no applications had been received.

**7. Planning**

a. The following planning application was considered:

Ref	Location	Application
DC/24/03811	Trenchard, Cross Street,	Conversion of and extension to garage to form kitchen including alterations to windows. Erection of garage.

It was unanimously agreed to recommend approval of the application.

b. The following planning determinations were noted:

DC/24/02988	The Old Wheelwrights, Cross Street,	Reinstate Reed and Lime mortar torching between tile battens on Front roof (North-East Facing). Re-batten and re-fit original pantiles (black glazed). Replace window situated above the side door (facing North East) – Listed Building Consent granted.
DC/24/02987	The Old Wheelwrights, Cross Street,	Remove pantiles on roofs, install new treated battens, new breathable waterproof membrane and replace/reuse lead flashing, repoint chimney as required, replace rotten bargeboards, fascias or soffits, as required, replace original pantiles – Listed Building Consent granted.

c. There were no other planning matters.

**8. Highways**

a. Hoxne Traffic Management Proposal 2024 – Cllr Hicks advised there would be no update on the Parish Council's submission until after the election for the new county councillor on 10 October.

**9. Asset Management**

a. Construction of memorial seat on Low Street Green – deferred until Cllr Garnham could give this matter further consideration present.

b. Parish Investment Infrastructure Plan – it was agreed that Cllr Middleton would look the amended document

**10. Finance and Governance**

a. The current financial position was reported as £26,375 which included the second instalment of precept (£7350).

Signed 

Dated 7. 11. 24

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b. It was agreed to make the following payments:

Amount	Payee	Details	Power
£477.20	S Foote	Clerk salary October 2024	LGA 1972 s112
£322.68	HMRC	PAYE	LGA 1972 s112
£15.75	S Foote	Clerk's expenses October 2024	LGA 1972 s111

c. The following grant payments were agreed:

- i. Hoxne Community General Stores Ltd for professional fees - £750.00
- ii. Suffolk Accident Rescue Service - £100.00.

11. Correspondence

The following correspondence was noted:

Received	From	Subject
12.09.24	Mid Suffolk Citizens Advice Bureau	Notice of AGM - Friday 25 <sup>th</sup> October 2024 at 10am, Stowmarket
23.09.24	Mid Suffolk District Council	Town and Parish Liaison meeting on Thursday 17 <sup>th</sup> October from 10:30am -12pm Blackbourne Centre, Elmswell

12. Hoxne Post Office Stores

A report from the Hoxne Community General Stores Working Group and consideration of any recommendations including possible funding options (was considered in confidential session).

13. Urgent matters and matters for information – none.

14. Date of next meeting was noted as Thursday 7 November 2024 at St Edmund's Hall. Cllr Ellis gave his apologies for this meeting.

15. Pursuant to the Public Bodies Admission to Meetings Act 1960 the meeting was closed to the public to discuss matters relating to agenda item 12B.

**Meeting closed to the public at 19.54**

Representatives from the Hoxne Community Stores Ltd discussed funding options for the possible community purchase of the now closed Post Office Stores. The discussions resulted in Parish Council being willing to consider in principle taking out a public works loan to part fund the purchase of the Post Office Stores, subject to appropriate business plan and public referendum. This was agreed six votes in favour, two against.

**Meeting closed 20.30**

Signed  .....

Dated 7.11.24 .....