

**HOXNE PARISH COUNCIL**  
**Minutes of Meeting held at Hoxne Playingfield Pavilion on**  
**Thursday 6 February 2025 at 19.30 hours**

**Present:**

Cllrs Caroline Abbott, Paul Ellis, Angus Herron, Marie Lagerberg, Richard Kruszewski, Bryn Lerwill, Jason Middleton, and Margaret Sills. Also in attendance Sarah Foote, Parish Clerk, one member of the public and County Councillor Lloyd

**1. Apologies**

Apologies were received and accepted from Cllrs Parkin and Garnham. The resignation of Alan Garnham from the Parish Council was noted.

**2. Declarations of Interests**

None.

**3. Public Forum**

County Councillor Henry Lloyd reported he had met, in the village, with Highways Engineers with outcomes being; the Low Street proposal 20 mph had met with approval but other areas such as Heckfield Green and Green Street were to be further considered. Cllr Lloyd thought confirmation would be provided to the Parish Council by the Highways Engineer. The Parish Council asked for clarity on the process and responsibilities and when the formal comments would be received. Cllr Lloyd suggested a meeting of key decision makers (possibly remotely) with the Parish Council and Cllr Middleton proposed this should be a site meeting with a clear process to bring the Parish Council's proposal to fruition. It was also agreed to ask for an explanation of why the meeting had been called and who had been tasked with what in relation to progressing the proposal. Cllr Lloyd had also provided a monthly Suffolk County Council update report.

4. The minutes of the meeting held on 9 January 2025 were approved and were signed by the chairman.

5. Matters arising from minutes of 9 January 2025 – the Community Orchard tidy up event had been successful.

6. Vacancy on the Parish Council – one vacancy remained on the parish council and no applications had been received. The statutory notice following the resignation of Alan Garnham would be published.

**7. Planning**

a. The following planning application was considered:

Ref	Location	Application
DC/25/00455	Time House, 19 Low Street,	Notification of Works to Trees in a Conservation Area - Reduce height of 1 No. Turkey Oak (T1) from 16m to 14m and spread North 6m to 4m, East 6m to 4m, South 6m to 4m and West 7m to 5m

It was agreed there were no reasons to object to this application.

b. To note the following planning determination:

Ref	Location	Application
DC/24/05100	Mulberry Cottage, Green Street,	Construction of a two bay cartlodge to the front of the property and gym/store to the rear – Planning Permission Granted
DC/24/05177	Barn A, Corner Farm, Green Street,	Application under S73 for the removal or variation of a condition following grant of DC/23/04429 dated 05/03/2024 Town and Country Planning Act 1990 (as amended) - Conversion of an existing agricultural barn to form 1No dwelling with associated parking and landscaping – To remove Condition 10 (Biodiversity Net Gain Plan) – Planning Permission Granted.

c. Other planning matters – information relating to the future development at Cranswick on Eye Airfield had been circulated by Cllr Lagerberg.

**8. Flood Management**

a. Outcomes of meetings with River Waveney Trust for Natural Flood Management (NFM) schemes within the Waveney catchment - records of meetings with Cllr Lagerberg and Cllr Sillis and a representative of the RWT were noted and discussed. A potential number of natural defences were identified at tributaries including Chickering Beck and Goldbrook and the RWT were hopeful that some funding could be acquired. It was

Signed .....  .....

Dated ..... 6-3-25 .....

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agreed to ask the RWT to present at the Annual Parish Meeting at the end of May. Cllr Lloyd, still in attendance, was asked to provide information on how the county council had delivered and funded Debenham flood management schemes.

b. Further communication from Suffolk County Council regarding the Parish Council's response to the Section 19 Flood Investigation report was noted. The information leaflet provided would be displayed on noticeboards. It was agreed to ask RWT for their understanding of local authority responsibilities and for any information on who was responsible for what in terms of rivers going through the village.

### 9. Highways

a. Update on the submission of Hoxne Traffic Management Proposal 2024 to Suffolk County Council for speed limit changes – the county councillor had reported progress in the public forum, as above. Cllr Lagerberg explained frustrations of residents of Green Street regarding continued traffic noise and speed, an issue being the number of HGVs and noise created from them. It was agreed to wait until the Parish Council were in receipt of the above-mentioned report from Suffolk Highways in response to the Parish Council's traffic management proposal as this would be the only opportunity for the council to revisit the issue of a lower speed limit for Green Street. However, it was noted that the road surface which maybe a cause of noise was not in the traffic management proposal and it was questioned if a lower speed limit would lower noise.

b. Purchase of additional vehicle activated sign – Receipt of £750 of County Councillor Locality Funding towards the purchase was noted which gave a total of £1250 of external funding towards the purchase of the additional VAS which would now be progressed.

### 10. Maynard Trust

It was agreed to reappoint Richard Giffin and Michel Henri as Representative Trustees from February and April 2025 respectively.

### 11. Finance and Governance

a. The current financial position was reported as £20,934.

b. It was agreed to make the following payments:

Amount	Payee	Details	Power
£491.60	S Foote	Clerk salary February 2025	LGA 1972 s112
£336.04	HMRC	PAYE	LGA 1972 s112
£15.75	S Foote	Clerk's expenses February 2025	LGA 1972 s111
£10.00	R Williams	Street Caretaker expenses	LGA 1972 s111

### 12. Correspondence

The following correspondence was noted:

Received	From	Subject
19.01.2025	Mid Suffolk District Council	Town and Parish Liaison – Update on National Planning Policy Framework and Local Plan
22.01.2025	Suffolk County Council	Briefing on the English Devolution White Paper for Town and Parish Councils in Suffolk
31.01.2025	River Waveney Trust	Newsletter

13. Hoxne Post Office Stores – there was no update from the Community Benefit Society.

14. Urgent matters and matters for information – a confidential matter relating to staffing was noted and would be considered further at the next meeting.

15. Date of next meeting was noted as Thursday 6 March 2025 at ~~St Edmund's Hall~~ *Pavilion*.

Meeting closed 20.45.

Signed ..... 

Dated ..... *6.3.25* .....