

HOXNE PARISH COUNCIL
Minutes of Meeting held at St Edmund's Hall on
Thursday 3 April 2025 at 19.30 hours

Present:

Cllrs Caroline Abbott, Paul Ellis, Angus Herron, Richard Kruszewski, Marie Lagerberg, Bryn Lerwill and Margaret Sills. Also in attendance Sarah Foote, Parish Clerk, County Councillor Lloyd and District Councillor Hicks

1. Apologies

Apologies were received and accepted from Cllrs Parkin and Middleton. Cllr Ellis, Vice Chairman, took the chair for the meeting.

2. Declarations of Interests

None.

3. Public Forum

County Councillor Henry Lloyd provided commentary on his monthly written report

4. The minutes of the meeting held on 6 March 2025 were approved and were signed by the chairman of the meeting.

5. Matters arising from minutes of 6 March 2025 – Cllr Sillis asked the clerk for an explanation of what constituted items of correspondence on the agenda. It was confirmed items of correspondence listed on the agenda were from statutory bodies, stakeholders or members of the public which related to parish council activity.

6. Vacancy on the Parish Council – there were currently two vacancies for co-option to the Parish Council and no applications had been received to date.

7. Planning

a. The following planning application was considered:

Ref	Location	Application
DC/25/01464	Market Lodge, Low Street, Hoxne	Notification of works To Trees in a Conservation Area - Reduce 1 No. Oak by 20%

There were no reasons to object to this application.

b. The following planning determinations were noted:

Ref	Location	Application
DC/25/00964	Gissings Farm, South Green Road,	Application to determine if prior approval is required for a proposed erection of 1 no steel framed agricultural building - formal approval of the details of the proposed development is not required.

c. Other planning matters – none.

8. Highways

a. Traffic Working Group meeting with representatives from Suffolk County Council regarding the Hoxne Traffic Management Proposal 2024 – a report from this meeting had been provided by Cllr Lagerberg. Cllr Sillis asked for clarification on a location and noted the spelling of Wittons Lane was incorrect. It was noted that not all of the requests in the proposal would be accepted by Suffolk County Council and questions were asked of the County Councillor in attendance on the number of criteria that had been met but yet no exceptions to policy would be granted. Whilst some 20 mphs had been approved, the proposal for Green Street and Eye Road had not and it was understood that Highways Engineer would be suggesting an alternative scheme, however, there were concerns from the Parish Council that if this alternative was not a success there would be limited budget available to then progress the original proposals. Councillor Lloyd stated he would be minded to back a 'buffer' for Green Street but there was risk this would still be discounted by the County Council. However, it was noted the Parish Council had previously agreed not to proceed with this element. The next stage would be for the County Council to provide a full plan for the 20 mph the elements they had supported and the Parish Council would need to scrutinise these plans. It was further noted that an extension of the 30 mph limit on the Denham Road should be considered particularly as the development at the Shreeve Farm site was likely to proceed.

b. Costs to implementing the above proposal – at this stage there were no costs to consider.

c. Unauthorised use of Public Right of Way 20 (off Cross Street) and any request to Suffolk Highways for additional signage – Cllr Sillis provide details of incidents of HGVs inadvertently driving on to the footpath. It was noted that Parish Council was not the authority to deal with this and a request would be made to Suffolk

Signed *C. Sillis*

Dated *5-6-25*

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County Council to consider signage which stated vehicular traffic was prohibited.

District Councillor Hicks arrived at this stage of the meeting and reported on Local Government Reform and Devolution. New housing targets set by central government meant a 37% increase in new houses per year (734 properties).

9. Asset Management

- a. Maintenance of Community Orchard – it was agreed to ask the contractor to cut once a month through to October. Costs would be as per previous year.
- b. The approval of placement of dog litter bin at start of Public Right of Way 20 (Nelson's garage) was noted.

10. Finance and Governance

- a. The current financial position was reported as £17,998.09
- b. It was agreed to make the following payments:

Amount	Payee	Details	Power
£491.60	S Foote	Clerk salary April 2025	LGA 1972 s112
£336.04	HMRC	PAYE	LGA 1972 s111
£15.75	S Foote	Clerk's expenses April 2025	LGA 1972 s111
£20.00	St Edmund's Hall	Meeting room hire – Highways meeting	LGA 1972 s111
£21.60	Sword and Trowel	Payroll service	LGA 1972 s111
£120.00	Langton Brook	NDP Consultancy	LGA 1972 s111

11. Annual Parish Meeting

Arrangements for the meeting to be held on Thursday 1 May, including a presentation from the River Waveney Trust, were noted.

12. Correspondence

The following correspondence was noted.

Received	From	Subject
28.03.2025	Suffolk Association of Local Councils	New model Financial Regulations
27.03.2025	Mid Suffolk District Council	Adoption of the Babergh and Mid Suffolk Biodiversity and Trees Supplementary Planning Document
24.03.2025	Mid Suffolk District Council	Planning for the Future Information pack
24.03.2025	Suffolk Association of Local Councils	Devolution Update
21.03.2025	Mid Suffolk District Council	Town and Parish Liaison – Devolution Presentation
17.03.2025	Mid Suffolk District Council	Notification - Planning Statement of Community Involvement Consultation
05.03.2025	Mid Suffolk District Council	Adoption of the Babergh and Mid Suffolk District Councils Joint Local Development Scheme

13. Urgent matters and matters for information

14. Date of next meeting was noted as Thursday 8 May 2025 at Hoxne Playingfield Pavilion

Meeting closed 20.33.

Signed 

Dated 5.6.25

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